



UCSRB MEETING

327 N. Wenatchee Avenue
Wenatchee, WA 98801
Thursday, June 25, 2009
10:00 AM –3:00 PM

DRAFT MEETING MINUTES

Board Members Present:

Ron Walter, Chelan County, Chair
Paul Ward, Yakama Nation
Chuck Jones for Mary Hunt, Douglas County
Bill Towey, Colville Tribes

Julie Morgan, UCSRB Executive Director
Derek Van Marter, UCSRB Associate Director
James R. White, UCSRB Data Steward
Barbara Carrillo, UCSRB Administrative Assistant

Others Present: Casey Baldwin, WDFW; Chuck Brushwood, Colville Tribes; Lee Carlson, Yakama Nation; Lynn Hatcher, NMFS; Chris Jordan, NMFS/ISEMP; Mike Kaputa, Chelan County; Phil Miller, Governor's Salmon Recovery Office (via conference call); Pamela Nelle, ISEMP; Chuck Peven, PCI; Mike Rickel, Cascadia Conservation District; Char Schumacher, Okanogan County; Ken Sletten, Okanogan County Landowner; Keith Vradenburg, City of Entiat; Bob Whitehall, Entiat Landowner; and Sara Simrell, Paladin Data Systems (via conference call)

Action Items

1. Staff will amend and prepare one-year contract amendments with partners based on board direction.
2. Chuck Peven will provide a Data Gaps Analysis Report update at a future board meeting.
3. Staff will draft and obtain board approval to send out a letter of support from the UCSRB for the RTT Technical Project Review process.
4. Staff will begin planning and preparation for the UCSRB retreat, meeting and 10 Year Celebration.

The Board met in Executive Session from 10:00 a.m. to 10:30 a.m. The open meeting was called to order at 10:40 a.m. by Chair Ron Walter.

Welcome and Introductions (Ron Walter)

Ron welcomed everyone to the meeting and asked for a round of introductions.

1. Approval of Board Meeting Minutes (Ron Walter)

Ron Walter asked for approval of the meeting minutes from Thursday, May 28, 2009 and they were approved as drafted.

Lee Carlson made a motion to approve the conference call minutes from May 28, 2009. Bill Towey seconded the motion and all approved.

- 2. Scopes of Work (SOW) for Upcoming Biennium (Julie Morgan and others)**
- **Review UCSRB Current and Next Biennium Budgets**
 - **SOW for the UCSRB**
 - **SOW for Partners and Support for the WATs**
 - **SOW and Contract Amendment to Support the UC RTT by WDFW**
 - **SOW and Contract for Accounting Services with Carol. D Cowling**
 - **SOW and Contract for RTT Analysis Workshop Product Development Assistance with Anchor Environmental, LLC**

Julie briefed the Board on the current and upcoming UCSRB biennial budgets. She said that the current contract with the Recreation and Conservation Office (RCO) ends on July 31, 2009. A number of subcontracts have also been extended. Julie reviewed with the Board the development of the UCSRB upcoming budget and SOW with RCO, the Yakama Nation, and NOAA Fisheries. Julie then asked for approval of the three SOWs, and the Board approved.

Bud Hover made a motion to approve the SOW with the RCO, Yakama Nation and NOAA Fisheries and to delegate the chair of the UCSRB to sign the contracts and contract amendments for the SOWs. Chuck Jones seconded the motion on behalf of Douglas County and all approved.

Julie reviewed the background and development of the SOW for the UCSRB partners and support for the Watershed Action Teams (WATs). Julie reviewed various funding allocations and SOW language for all partners. Ron Walter asked about Douglas County and its subcontract amount. Julie responded that the tasks are administered by the Foster Creek Conservation District and Alliance Consulting. Bill Towey asked about work load, work product, and historical funding. Bill also discussed contracting directly with Alliance Consulting for Douglas County.

The subsequent discussion focused on Foster Creek CD funding, division of tasks, meetings, WAT functions, administrative functions and coordination of activities between Foster Creek/Alliance Consulting and the UCSRB. At the conclusion of the discussion, the Board decided that all SOW and contract amendments for Chelan County, the Methow Salmon Recovery Foundation, Douglas County, the Colville Tribes, Okanogan County, and the Yakama Nation would be approved for one year, and amended in six to eight months based on future staff analysis.

Bud Hover made a motion to approve the SOWs and contract amendments for Chelan County, the Methow Salmon Recovery Foundation, Douglas County, the Colville Tribes, Okanogan County, and the Yakama Nation for one year contingent on securing a contract with RCO. Contract amendments for the second half of the state biennium will be revisited in six to eight months based on staff analysis. Lee Carlson seconded the motion and all approved.

Julie asked for a similar motion for the SOW and contract with Cascadia Conservation District, clarifying that this was a new direct contract rather than a contract amendment.

Bud Hover made a motion to approve the SOW and contract with Cascadia Conservation District for one year contingent on securing a contract with RCO. A contract amendment for the second half of the state biennium will be revisited in six to eight months based on staff analysis. Lee Carlson seconded the motion and all approved.

Julie then asked for a motion for the SOW and contract amendment with WDFW to support the UC RTT.

Lee Carlson made a motion to approve the SOW and contract amendment with WDFW to support the UC RTT contingent on securing a contract with RCO. Bud Hover seconded the motion and all approved.

Julie then asked for a motion for the SOW and contract amendment for accounting services with Carol D. Cowling, CPA.

Bill Towe made a motion to approve the SOW and contract amendment for accounting services with Carol D. Cowling, CPA for two years contingent on securing a contract with RCO. Bud Hover seconded the motion and all approved.

Julie then briefed the Board regarding support needed for the RTT Analysis Workshop. The RTT will need to conduct an analysis of the projects in the Habitat Work Schedule (HWS) against the limiting factors by assessment unit. The analysis will be completed by a work group of the RTT and Carmen Andonaegui, Anchor Environmental. Julie asked for a motion for the SOW and contract for product development assistance with Anchor Environmental, LLC.

Bill Towe made a motion to approve the SOW and contract for RTT Analysis Workshop product development assistance with Anchor Environmental, LLC. Lee Carlson seconded the motion and all approved.

3. Upper Columbia Tour in August (Morgan and Carlson) Review Draft Itinerary and Guest List Approve Draft Tour Invitation Letter

Julie reviewed current plans for the UCSRB tour scheduled for August 26 and 27, 2009, and reviewed and asked for approval of the tour invitation letter. The Board identified various possible discussion topics regarding the size of the region, needs for pictures and maps, differences in the mainstem and tributaries, jurisdictions, Rocky Reach Dam fish bypass, Lake Chelan fish issues, Rock Island, Rocky Reach and Wells Dams, the media session in Wenatchee, and project success stories to highlight during the tour.

Bud Hover made a motion to approve the Upper Columbia Salmon Recovery Board's Upper Columbia tour invitation letter. Lee Carlson seconded the motion and all approved.

4. Management, Logistics and Updates Update on SRFB/Trib Fund Project Selection Process Expert Panel Workshop Update

Derek Van Marter gave an update on the SRFB/Trib Fund project selection process. He also reviewed the financial information regarding the UC Region SRFB 9th Round /Trib Fund 2009 pre-proposals. The Board discussed possible formation of a cost review team to evaluate project proposal costs. The Board also discussed refinement of the RTT ranking criteria.

Derek reviewed the progress completed in the Expert Panel Workshop with BPA. Derek noted that the workshop went very well, and that the information provided to the Action Agencies was very useful.

**5. HWS System (James White and Sara Simrell)
Presentation by Paladin Data Systems (Simrell)**

Approve Contract Amendment to Extend Completion Date (White)

James White began by giving a history and overview of the Habitat Work Schedule (HWS) and the work done so far by Sara Simrell of Paladin Data Systems. Sara then presented recent progress and work done in the HWS for the region. James then asked for an extension of the Paladin contract deadline to July 31, 2009 to complete work.

Bud Hover made a motion to approve the UCSRB contract amendment with Paladin Data Systems to extend the completion of services date to July 31, 2009. Lee Carlson seconded the motion and all approved.

**6. Draft Upper Columbia Data Gaps Report Update (Chuck Peven)
Update on M & E Collaboration Effort in the Columbia Basin (Morgan)**

Chuck Peven gave an update regarding the M & E collaboration effort in the Columbia Basin and the report to be released shortly regarding data gaps in the Upper Columbia. Keely Murdoch and Chuck will distribute the report to the RTT for review. The report outlines what information is still needed, what is currently being collected, and identifies gaps in funding. He also reviewed gap analysis, methodology, results and recovery monitoring questions. Chuck mentioned that a draft of the Data Gaps report will be brought back to the Board and others for further review at a future Board meeting.

7. UC RTT Memo Regarding Technical Project Review (Casey Baldwin)

Casey presented a RTT memo dated June 18, 2009 to Ron Walter and Julie Morgan regarding the RTT project review of SRFB and Tributary Fund projects. Casey described the purpose of the memo as outlining the need for a closed session technical review of the project proposals. For 2009, Casey asked the Board to support a closed session for the project review meeting, and to have Derek Van Marter attend as a liaison for the project review process. The Board gave its support to the RTT for reasons noted in the memo. The Board also requested that staff draft a response letter.

Chuck Jones made a motion to support a closed session for the RTT project review process, and for staff to draft a response letter from the Board. Bill Towey seconded the motion and all approved.

8. September Potential Retreat, Board Meeting, and 10-year Anniversary (Chair Walter, Morgan and Barb Carrillo)

Discuss Key Topics for Retreat 10-Year Anniversary Celebration

Julie discussed various topics for the September Board retreat such as streamlining of permitting, project and funding coordination, and out of basin effects/All-H coordination. Bill Towey suggested a general discussion of priorities as an additional topic. Julie said that a Board meeting associated with the retreat would be necessary so that decisions can be made in an open forum. Ron suggested scheduling the retreat, celebration and Board meeting for Wednesday and Thursday, September 23-24, 2009. Julie asked the Board for approval to purchase pins, t-shirts and caps to commemorate the event, and the Board gave her permission to purchase those items. Staff will begin planning the UCSRB retreat, meeting, and 10 Year Celebration.

9. Project and Funding Coordination (Derek Van Marter) Status of Region-wide Coordination Efforts (Van Marter) Intensively Monitored Watershed (IMW) for the Entiat Presentation (Chris Jordan and Pamela Nelle) Status of Entiat WAT Coordination Effort (Mike Rickel)

Derek gave a general overview of Upper Columbia project and implementation planning and coordination efforts region-wide for 2010, 2011, 2012, and 2013.

Chris Jordan and Pamela Nelle with the ISEMP program reviewed the revised proposal for the Entiat River Subbasin Intensively Monitored Watershed (IMW). He also reviewed current restoration actions in the Entiat River, and noted that a hierarchical/staircase hybrid model is likely the most robust and flexible solution for that area. Chris and Pamela will provide an updated status report regarding the IMW to the UCSRB at the September Board meeting.

Julie then reviewed the memo dated June 5, 2009 to Pamela Nelle from Casey Baldwin, RTT, regarding support for ISEMP effectiveness monitoring in the Entiat. Mike Rickel, Cascadia Conservation District then provided information regarding the status of the IMW in regards to specifics around planning and implementation. Mike also said that the CCD was in the process of developing a new "All Things Entiat" position. He provided the Board some background for the position as assisting in moving implementation of the IMW forward. Keith Vradenburg, an Entiat landowner and Mayor of Entiat noted that the Entiat landowners would like to see an increase in projects along the river. Keith noted that outreach and community meetings are important so everyone understands the projects and associated timelines.

Public Questions and Comment

Ken Sletten presented his perspective on issues regarding property acquisition. He said the Farm Bureau is still opposed to future acquisition of lands. Ron Walter said he and Commissioner Hover continue to be sensitive about the issue of property acquisition. Ken Sletten also briefed the Board on the bureaucracy of permitting his little bank stabilization project. He expressed serious concern regarding ongoing permitting issues, and the cost this bears on projects. He supported the staff effort to continue working on efficiencies in the permitting and implementation process.

Adjourn Meeting

Chair Ron Walter thanked everyone for attending, and adjourned the meeting at 3:32 p.m.

Summary of Motions

Lee Carlson made a motion to approve the conference call minutes from May 28, 2009. Bill Towey seconded the motion and all approved.

Bud Hover made a motion to approve the SOW for the RCO, Yakama Nation and NOAA Fisheries and to delegate the chair of the UCSRB to sign the contracts and contract amendments for the SOWs. Chuck Jones seconded the motion on behalf of Douglas County and all approved.

Bud Hover made a motion to approve the SOWs and contract amendments for Chelan County, the Methow Salmon Recovery Foundation, Douglas County, the Colville Tribes, Okanogan County, and the Yakama Nation for one year contingent on securing a contract with RCO. Contract amendments for the second half of the state biennium will be revisited in six to eight months based on staff analysis. Lee Carlson seconded the motion and all approved.

Bud Hover made a motion to approve the SOW and contract with Cascadia Conservation District for one year contingent on securing a contract with RCO. A contract amendment for the second half of the state biennium will be revisited in six to eight months based on staff analysis. Lee Carlson seconded the motion and all approved.

Lee Carlson made a motion to approve the SOW and contract amendment to support the UC RTT by WDFW contingent on securing a contract with RCO. Bud Hover seconded the motion and all approved.

Bill Towey made a motion to approve the SOW and contract amendment for accounting services with Carol D. Cowling, CPA for two years contingent on securing a contract with RCO. Bud Hover seconded the motion and all approved.

Bill Towey made a motion to approve the SOW and contract for RTT Analysis Workshop product development assistance with Anchor Environmental, LLC. Lee Carlson seconded the motion and all approved.

Bud Hover made a motion to approve the Upper Columbia Salmon Recovery Board's Upper Columbia tour invitation letter. Lee Carlson seconded the motion and all approved.

Bud Hover made a motion to approve the UCSRB contract amendment with Paladin Data Systems to extend the completion of services date to July 31, 2009. Lee Carlson seconded the motion and all approved.

Chuck Jones made a motion to support a closed session for the RTT project review process and for a letter of support from the board be drafted, reviewed and sent out. Bill Towey seconded the motion and all approved.

BHC