

Final February 11, 2011

2011 UPPER COLUMBIA PROCESS SCHEDULE

SRFB/TRIB/BPA

Project Proposal Development, Submittal, and Review

DATE	ACTIVITY/MILESTONE (MEETING/DEADLINE)
FEBRUARY	
11 February	SRFB/TRIB Debrief of 2010
MARCH	
1 March	IT Funding Coordination Meeting
March (TBA)	SRFB/Tributary Fund cycles announced; SRFB Policy Manual available; Regional Process Guide Revisions
APRIL	
April 6	SRFB/TRIB/BPA Kickoff Meeting for the Region; RCO presentation; RTT Technical criteria presentation; CAC criteria presentation
April	Project Sponsors develop projects and pre-proposal (materials available from http://www.ucsrb.com)
MAY	
9 May	Pre-proposals due (ftp location TBD) – delivered to RTT, TRIB (via TRIB ftp site) and SRFB Panel Members (via PRISM)
16 May	Conference Call to discuss project tour logistics (RTT, LEs, Trib and UCSRB)
23-26 May	SRFB/TRIB/BPA project tours <ul style="list-style-type: none"> • 23rd – Okanogan • 24th – Methow • 25th – Wenatchee • 26th – Entiat
JUNE	
8 June	Pre-proposal Presentation Workshop: review pre-proposals with RTT, TRIB and CAC's
9 June	TRIB internal review of pre-proposals
June	Proposal refinement based on technical feedback. Two weeks after visiting projects, the State Technical Review Panel will post comments in SharePoint for lead entities and grant applicants. Grant applicants should update their applications to address any Review Panel concerns and attach their responses to Review Panel comments in PRISM with their application. The Review Panel will “flag” projects that it believes would benefit from additional review at the regional area project meeting.
30 June	Final project proposals due to LE Coordinators – delivered to RTT, TRIB (via TRIB ftp site) and RCO (via PRISM)
JULY	

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July	SRP discusses “flagged” projects and update the comment form. Panel will meet either in person or conference call to provide full panel feedback on “flagged” projects.
13 July	RTT Meeting: formal project reviews and technical ranking
14 July	TRIB final review of proposals
21 July	Final comments from TRIB will be via e-mail to LE for distribution to project sponsors
AUGUST	
1-5 August	Okanogan and Chelan CAC project rankings
10 August	Regional joint CAC approves final combined ranked list
12 August	LE submits final project applications and deliverables to RCO/SRFB in PRISM (early optional date)
26 August	LE submits final project applications and deliverables to RCO/SRFB in PRISM (final due date)
SEPTEMBER	
September	TRIB supplemental tours of selected projects (project sponsors will be notified in advance of visit)
15 September	Regional organizations submit their recommendations for funding and responses to the information questionnaire
26-29 September	Regional presentations to State Technical Review Panel
OCTOBER	
October	Project Presentations to TRIB (<i>if needed</i>)
6 October	Comment forms available from State Technical Review Panel
26 October	Comments due on State Technical Review Panel draft report
NOVEMBER	
November (TBA)	TRIB makes initial internal decisions
18 November	Final 2011 funding report delivered to SRFB
DECEMBER	
8-9 December	SRFB makes funding decisions
December (TBA)	TRIB makes supplemental decisions

Acronyms

CAC Citizen’s Advisory Committee
BPA Bonneville Power Administration
IT Implementation Team
LE Lead Entity
RCO Recreation and Conservation Office
SRB State Review Panel
SRFB Salmon Recovery Funding Board
TRIB HCP Tributary Committee